

**REQUEST FOR INFORMATION**

This form is being provided under the provisions of Act 3 of 2008 in response to your request for information. The completed request can be submitted in the following manner:

In person or by mail: Open Records Officer  
South Allegheny School District  
2743 Washington Blvd.  
McKeesport, PA 15133  
Fax: 412-672-2836 Attention: Open Records Officer  
Email: [openrecordsoffice@southallegheny.org](mailto:openrecordsoffice@southallegheny.org)

**REQUEST FOR INFORMATION**

Date of Request: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Description of request:** \_\_\_\_\_